

TOPSFIELD BOARD OF HEALTH AGENDA

May 24, 2007

I. APPOINTMENTS

- **Vote** – extension of soil testing season (156 River Road & 120 High St)
- **Vote** – Food Permit Fee Waiver for 5th Annual North Shore Pan Mass Challenge for Kids (May 19, 2007)
- **Vote** – Food Permit Fee Waiver – Greyhound Placement Service (June 16-17 and September 8-9)
- **Vote** – Local Upgrade Approval – 45 Windsor Lane

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II. HEALTH AGENT'S REPORT

- Schedule Review
- State of Topsfield Board of Health Office
- Vacation Plans (past practices for coverage? mutual aid?)
- Intern starting June 5

III. OLD BUSINESS

- **Vote** - 4 North Common Street (refer to 4/24/2007 email)
- **Vote** - Mosquito Control Management Plan
- **Vote** - Topsfield Village Shopping Center – revised plan & consulting engineer's comments

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IV. NEW BUSINESS

- **Vote**– Rotation of weekly payroll signature
- **Vote** – Appoint Health Agent to represent Topsfield Board of Health with Local Emergency Planning Committee
- **Vote** – Payroll Signatories

V. EXECUTIVE SESSION